

## Section to be completed DURING THE MOBILITY CHANGES TO THE ORIGINAL LEARNING AGREEMENT

[Pildoma užsienyje tuo atveju, jei atsiranda pakeitimų.]

[Pakeitimus el. paštu suderinti su savo studijų programos komiteto pirmininku (nurodytas [čia](#); MIF darbuotojų kontaktus rasite [čia](#)), pasirašyti, gauti užsienio universiteto atsakingo asmens parašą ir skenuotą failą atsiųsti el. p. [daiva.kaukeniene@eta.mif.vu.lt](mailto:daiva.kaukeniene@eta.mif.vu.lt) ]

### I. EXCEPTIONAL CHANGES TO THE PROPOSED MOBILITY PROGRAMME

Student name: .....

Table C: Exceptional changes to study programme abroad

Component code (if any) at the receiving institution	Component title (as indicated in the course catalogue) at the receiving institution	Deleted component <i>[tick if applicable]</i>	Added component <i>[tick if applicable]</i>	Reason for change <sup>1</sup>	Number of ECTS credits to be awarded by the receiving institution upon successful completion of the component
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		

### II. CHANGES IN THE RESPONSIBLE PERSON(S), if any:

[Pildyti tik tuo atveju, jei keitėsi atsakingas asmuo.]

<b>New responsible person in the sending institution:</b>	
Name:	Function:
Phone number:	E-mail:

[Pildyti tik tuo atveju, jei keitėsi atsakingas asmuo.]

<b>New responsible person in the receiving institution:</b>	
Name:	Function:
Phone number:	E-mail:

### III. COMMITMENT OF THE THREE PARTIES

The student, the sending institution and the receiving institution confirm that the proposed amendments to the Learning Agreement are approved.

<b>The student</b>	
Student's signature or approval by e-mail	Date:

**The sending institution**

Kristina Kaulakytė

Responsible person's signature or approval by e-mail

Date:

**The receiving institution**

Responsible person's signature or approval by e-mail

Date:

## CHANGES TO THE ORIGINAL LEARNING AGREEMENT

The section to be completed during the mobility is **only needed if it is necessary to introduce changes into the original Learning Agreement**. In that case, the section to be completed before the mobility should be kept unchanged, changes should be described in this section and both parts should remain together in a single document.

Requests for extension of the **duration** of the mobility programme should be made up to one month before the foreseen end date.

Changes to the mobility **study programme** should be exceptional, as the three parties have already agreed on a set of educational components to be taken abroad and how to recognise them on the light of the course catalogues that the sending and receiving institutions have committed to publish well in advance of the mobility periods and update regularly as ECTS holders. However, introducing changes may be unavoidable due to, for example, timetable conflicts or because the previously selected educational component is not available at receiving institution or it is in a different language than previously specified in the course catalogue.

These exceptional **changes to the mobility study programme should be made within a month**. Any party can request changes within the first two-week period after regular classes/educational components have started. All these changes have to be agreed by the three parties within a two-week period after the request. In the case of changes due to an extension of the duration of the mobility period, changes should be made as well as timely as possible.

Changes to the study programme abroad should be added in table C and, once they are agreed by all parties, the sending institution should fully recognise the number of ECTS credits present in table C. Any exception to this rule should be documented in an annex of the Learning Agreement and agreed by all parties as in the section before mobility. Only if the changes described in table C affect the set of components to be replaced at the sending institution upon successful completion by the student of the study programme abroad (table B), a revised version should be inserted and labelled as "Table D: Exceptional changes to set of components to be replaced at sending institution". Additional rows can be added as needed to tables C and D.

**All parties must confirm that the proposed amendments to the Learning Agreement are approved**. For this specific section, original or scanned signatures are not mandatory as agreement of the proposed amendments by email is accepted.

## Annex 2: End notes

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### <sup>1</sup> Reasons for exceptional changes to study programme abroad:

<i>Reasons for deleting a component</i>	<i>Reason for adding a component</i>
A1) Previously selected educational component is not available at receiving institution	B1) Substituting a deleted component
A2) Component is in a different language than previously specified in the course catalogue	B2) Extending the mobility period
A3) Timetable conflict	B3) Other (please specify)
A4) Other (please specify)	